



ST PETER'S
CATHOLIC VOLUNTARY ACADEMY

Provider Access Policy

Ratified by Governors:
Review Date:

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V1	21/8/18	J Hutchinson	Regarding statutory guidance January 2018

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

- Jacqui Hutchinson, Entitlement Officer
- 01642 453462
- jhutchinson@stoswalds.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year Group	Autumn Term 1 3/9-26/10/18		Autumn Term 2 5/11-21/12/18	
7			8/11/18	KS3 Revision Evening (Parents evening/Careers Fair)
			7/12/18	Enterprise Day
8			8/11/18	KS3 Revision/Parent Evening/Careers Fair
			7/12/18	Enterprise Day
9	13/9/18	KS4 Revision/ Parent Evening/ Careers Fair	7/12/18	Enterprise Day
	22/9/18	PSHE – Employability workshops		
10	13/9/18	KS4 Revision/ Parent Evening/ Careers Fair	7/12/18	Enterprise Day –
11	13/9/18	Mock Interview	15/11/18	Year 11 Parents Evening/Careers Marketplace
	13/9/18	KS4 Revision/Parent Evening/Careers Fair)		
	22/10/18	Post 16 Providers Carousel		
	w/c 29/10/18	Work Experience		
	Assemblies and Lunch time drop in events available throughout term to all year groups from all providers		Assemblies and Lunch time drop in events available throughout term to all year groups from all providers	

Year Group	Spring Term 1 7/1-15/2/19		Spring Term 2 25/2-5/4/19	
7	14/1/19	Parents Evening with Careers Marketplace		
8	w/c 21/1/19 24/1/19	KS4 Options Events Options Fair with Careers Marketplace		
9				
10	w/c 18/2/19	Work Experience		
11				
	Assemblies and Lunch time drop in events available throughout term to all year groups from all providers		Assemblies and Lunch time drop in events available throughout term to all year groups from all providers	

Year Group	Summer Term 1 23/4-24/5/19		Summer Term 2 3/6/19-19/7/19	
7				
8				
9	13/6/19	Parents Evening with Career Marketplace		
10	13/6/19	Parents Evening with Career Marketplace		
11				
	Assemblies and Lunch time drop in events available throughout term to all year groups from all providers		Assemblies and Lunch time drop in events available throughout term to all year groups from all providers	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Careers Leader. The Resource Centre is available to all students at lunch and break times.

Approval and Review

Approved (date) by Governors at Curriculum and Standards Committee

Next Review date: (date)

Signed: (name) Chair of Governors

Mrs Z Hammond Head teacher