

# ENFIELD GRAMMAR SCHOOL



## SIXTH FORM BURSARY APPLICATION FORM 2020/2021

An Academy Trust  
(Company No. 07697044)



Vision  
Effort  
Systems  
Practice  
Attitude

<i>For Office Use Only</i>
Date Received:
Authorised Signature:
Date Authorised:

Student Name: \_\_\_\_\_ Form: \_\_\_\_\_

Address: \_\_\_\_\_

Please tick the criteria for which you qualify and want to apply for:

<b>Vulnerable Bursary</b>	
<ul style="list-style-type: none"> <li>- in care</li> <li>- a care leaver</li> <li>- in receipt of income support or Universal Credit (i.e. financially supporting themselves )</li> <li>- in receipt of Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right)<sup>i</sup></li> </ul>	
<b>Discretionary Bursary **</b>	
- In receipt of <b>Free School Meals</b> and still have entitlement	
- <b>Low Income Families (Level 1)</b> – Total household income <b>less than £16,190</b>	
- <b>Low Income Families (Level 2)</b> – Total household income is <b>more than £16190 but less than £26,000</b>	
<b>One Off Discretionary Payment</b>	
- One off top up payment for Purchase of Text Books, School Equipment and Clothing. - (Receipts are required as evidence of purchase and a letter of request explaining the reason for the top-up payment) <sup>ii</sup>	

\*\* Payments are issued by BACS half-termly, in arrears, depending on attendance, behaviour and progress on the course. STUDENTS MUST HAVE THEIR OWN BANK ACCOUNT in order to receive payments. N.B. Savings Accounts cannot be accepted.

### Household Income (Required for Level 1 and Level 2 Discretionary Bursary)

You must include the required original supporting documentation with this form showing total household income. Please enclose evidence of all that apply. All documents will be photocopied and dealt with in the strictest confidence:

Total Household Income is:	£
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I enclose the following supporting Documents/Evidence:

- P60 (Tax Year 2019-2020)
- Tax credits award confirmation (Tax Year 2020-2021)
- Universal Credit monthly award notices (must be dated in the last 3 months)
- Child Tax Credit with no Working Tax Credit
- Working Tax Credit run-on (NB. If you are in receipt of Working Tax Credit your son is not entitled to Free School Meals or the Discretionary Bursary fund regardless of any credits you receive)
- Evidence of self-employment income (tax year 2019-2020)
- Income Support
- Income Based Job seekers Allowance
- Income Related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit

**Additional Information required:**

Are you in receipt of Free School Meals	Yes/No
How many dependent children (young people aged 18 or below) are in your household, including yourself	
Method of travel to/from School	Car
	Bus
	Train
	Walk
	Other (details
Do you live in a London Borough and receive free travel	Yes/No
List all the Subjects you are studying	1.
	2.
	3.
	4.
Do you have your own laptop or computer to use at home?	Yes/No

Use this box to advise of any other relevant information you wish to supply in relation to your application

**Parent(s)/ Carer(s) Details and Declaration(s):**

Parent/Carer 1	Parent/Carer 2
<b>Name:</b>	<b>Name:</b>
<b>National Ins No:</b>	<b>National Ins No:</b>
<b>DOB:</b>	<b>DOB:</b>
<b>Signature:</b>	<b>Signature:</b>
<b>Date:</b>	<b>Date:</b>

I/We confirm the evidence we have provided is correct and complete to the best of my/our knowledge and belief.

I/We understand that that giving false information that leads to overpayment may result in future payments being stopped and any incorrect paid funds being recovered. This might also lead to a police referral and the family facing prosecution.

I/We will inform Enfield Grammar School immediately of any change in circumstances which may affect my entitlement to support e.g. if household income changes.

I understand that this information will not be shared with third party organisations, except for audit purposes.

I/We understand that poor attendance (i.e. <96%)/ unauthorised absence, non-compliance with the Sixth Form Agreement, receipt of a formal warning may result in the loss of financial support.

I/We understand that awards are made subject to the school being in receipt of sufficient funds from the Education Funding Agency.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Student's Bank Account Details	
Name of Bank:	Branch:
Account Name:	
Sort Code:	Account Number:
<i>Your account number may not be the same as the debit card number. Please check your Bank statement. Most account numbers are 8 digits long.</i>	
<b>Please remember to inform Mrs Jeffrey if Bank Account details change through the course of the year</b>	

**Please hand in completed applications to Mrs J Jeffrey, 6th Form Administration Officer by 9 October 2020. Applications may be received after this date but, in this case, payments maybe awarded on a pro-rata basis.**

*Your application will be processed by the school and you will be contacted and advised whether your application has been successful or whether more information is required.*

*Any personal information provided will be treated confidentially and only used for the purposes of this application. Please refer to the school's privacy statement on our website for further information [General Data Protection Regulation Statement](#)*

<sup>i</sup> Students who meet the criteria for bursaries for vulnerable groups are not automatically entitled to them if they do not have financial needs and/or their financial needs are covered from other sources

<sup>ii</sup> Subject to available funds