

# Whickham School and Sports College



## Exclusion Policy

Revised August 2018

## Exclusion Policy

Only the Headteacher of a school can exclude a pupil and this must be on disciplinary grounds. A pupil may be excluded for one or more fixed periods (up to a maximum of 45 school days in a single academic year), or permanently. In exceptional cases, usually where further evidence has come to light, a fixed period exclusion may be extended or converted to a permanent exclusion. Students whose behaviour at lunchtime is disruptive may be excluded from the school premises for the duration of the lunchtime period. Lunchtime exclusions are counted as half a school day.

At Whickham School there are three levels of exclusion;

1. Internal Exclusion – in this instance the pupil is isolated in Behaviour and Inclusion Support for a minimum of 2 days. Parents receive a phone call from the Head of Key Stage outlining the reasons for the internal exclusion. At the end of the period of exclusion parents meet with the Head of Year, Head of Key Stage and Associate Deputy Headteacher. A reintegration agreement is made and signed by the pupil, parent and Head of Key Stage
2. Formal External Exclusion - in this instance work is set for the pupil and parents are given the responsibility to supervise the pupil to work at home. At the end of the period of exclusion parents meet with the Head of Year / Assistant Headteacher and Headteacher. A reintegration agreement is made and signed by the pupil, parent and representative of the school. On return to school the pupil will be supported in their reintegration by the Behaviour and Inclusion Support.
3. Permanent Exclusion - the decision to permanently exclude a pupil will be taken in response to;
  - A serious breach, or persistent breaches, of the school's behaviour policy;

- And, where a pupil's behaviour means allowing the pupil to remain in school would seriously harm the education or welfare of the pupil or others in school.

The Headteacher may consider a serious breach of the behaviour policy to be any of the following, however it is not possible to foresee all possibilities and this list should not be deemed as exhaustive:

- Arson
- Vandalism
- Theft
- Sexual abuse or inappropriate sexualised behaviour
- Assault
- Fighting
- Serious actual or threatened violence against another pupil or a member of staff
- Intimidation of others
- Inciting a hate campaign against an individual or group of students due to their race, sexuality, disability or other equality issue
- Being in possession of, under the influence of, or supplying an illegal drug
- Selling drugs including cigarettes and legal highs
- Misuse of legal or prescription drugs
- Misuse of alcohol
- Being in possession of drugs paraphernalia
- Being in possession of hazardous possessions – lighters, cigarette etc
- Being in possession of an offensive weapon
- Endangering the safety of others
- Inappropriate use of IT
- Breach of the school Acceptable User policy
- Selling items on the school site
- Persistent non-compliance
- Absolute refusal to conform to reasonable requests by staff
- Serious disruption
- Setting off the fire alarm
- Exam Malpractice
- Unacceptable behaviour which has previously been reported and for which sanctions and other interventions have not been successful
- If a student is outside of school, not on school business and there is a clear link between the behaviour and maintaining good behaviour and discipline within the school, exclusion will be considered
- Failure to comply with reasonable requests made by members of staff including senior members of staff' and 'taking up an inordinate amount of time dealing with poor behaviour

Any exclusion must be made in line with the principles of administrative law, in that it is rational, reasonable, fair and proportionate. The Headteacher will refer to DfE statutory guidance – Exclusion from maintained schools, academies and pupil referral units in England July 2017.

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