

ENFIELD GRAMMAR SCHOOL

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An Academy Trust
(Company No. 07697044)

Headteacher: Mr C Lamb B.A. Hons

10 October 2019

Dear Parent/Carer

Enfield Grammar Sixth Form

I am writing to welcome your son back to Enfield Grammar Sixth for his final Year. Overall, both myself and Ms Akaydin (Head of Year 13) were pleased with the end of Year 12 results and we are in a good position to start Year 13.

I would like to thank those parents who attended the Year 13 Parents Information Evening last month. All documents and information relating to that evening are now available on the Sixth Form Website under Sixth Form News and Events. Please be aware, that I will regularly update you with progress and key information regarding sixth form and in particular UCAS, but please feel free to contact me or Ms Akaydin at school with any questions.

Key dates for Year 13

The table below highlights important dates throughout Year 13. Please take note of the December mock exams and the Pre Public Examinations in March. All students need to be fully prepared.

15 October 2019	Oxbridge/Medicine and Dentistry UCAS deadline
17 October 2019	Year 13 First Data Report
1 November 2019	Internal Deadline for Russell Group applicants
1 December	Internal Deadline for all UCAS applicants
2 December 2019 – 13 December 2019	Year 12/13 Mock examinations
15 January 2020	Final Deadline for all UCAS applications
2 – 6 March 2020	Year 12/13 Pre Public Examinations
31 March 2020	Year 13 Parents Evening
5 June 2020	Year 13 Examination Leave begins (provisional date)
13 August 2020	Results day (from 7.30am for Year 13)

School Day and routines

Students have been issued their timetables. Year 13 students only have to be in for all timetabled sessions. Study spaces will be available for students wishing to come into school before lessons.

Punctuality and attendance

These remain key components for successful sixth form students. We will monitor both and will implement a variety of strategies to ensure a good attendance and punctuality. I ask for your support in ensuring your son is aware of its importance. Students have been informed that if they require 'aspirational predictions' for UCAS applications, these will only be given for those who have excellent attendance.

Progression beyond Sixth Form

Following the Progression Week we had last summer I would like all students to apply for University. The sooner students apply the sooner they will receive offers. An internal deadline for Russell Group applications is November 1 and for all remaining applications is December 1, 2018.

I will work with staff to ensure we can submit applications when the students are ready. This requires students to complete the UCAS application including their personal statements. All personal statements will be checked by staff before submissions. We will not allow students to re-sit year 13 except in special circumstances.

Tutor period

In Year 13, students have two tutor sessions a week at 15.10pm on Monday and Thursdays. Year 13 tutor periods will be a key time for students to receive support with applications, personal statements and will allow students to contribute to the school references to ensure they are closely suited to the course applications.

In the New Year the focus will move to supporting applications for apprenticeships and careers and achieving target grades.

Sign in and sign out

Students must sign in and out using the sixth form entrance every day. Students are allowed to go out for break and lunch but must leave badges in the box provided. If students do not have lessons after lunch they will be allowed to sign out and study at home as long as they have no other commitments in the school that afternoon.

Student Folders and Independent Study

A list of Independent study tasks is available on the Sixth Form Website under Year 13 Parents Information Evening. Boys should be completing a minimum of 12 hours' independent study per week.

We will shortly be launching a Folder Campaign to ensure all students are keeping well organised and effective folders. We suggest that students have a working folder which comes into school on a daily basis and then a bigger folder for each subject at home.

Our expectations of folders will be shared with students in assembly and then on google classroom and in tutor times. All information is also on the website and I appreciate your support with this matter – looking at a folder tells you a lot about the amount of work being completed.

Dress Code

All students have elected to come back to Enfield Grammar. The dress code is clear for sixth form students and I hope all the sixth form staff can focus their energies on ensuring the best results and progression routes for students rather than tackling dress code problems. I will send sixth form students home to change in the first instance. Students must always be in the full uniform with their Sixth Form identification badge.

Year 13 is a challenging period for all students. Final examinations will soon be upon them and it is vital that they start the year well. I will endeavour to work with staff to support your son both pastorally and academically in school and I appreciate the support that you will offer to ensure successful outcomes on Thursday 13 August 2020

Please do not hesitate to contact me at school with any questions you may have and please keep an eye on the school website for key dates and events.

Yours sincerely

E Igbokwe

Ms E Igbokwe
Head of Sixth Form

