

# ENFIELD GRAMMAR SCHOOL

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Headteacher: Mr C Lamb B.A. Hons

Founded 1558



An Academy Trust  
(Company No. 07697044)

29 October 2018

Dear Parent/Carer

## RE: LATENESS TO SCHOOL YEAR 9-11

From Wednesday 31 October 2018 we will be implementing a new procedure for students in Year 9 - 11 who are late to school.

If your son is late to school he will sign in at the School Office and receive a late stamp in his homework diary. He will be required to sign in by 8.25am the following school day at the Upper School Office.

Failure to arrive on time will result in a Head of Year detention and you will receive notification by text message.

Yours sincerely

*S Purrier*

Mr S Purrier  
Deputy Head

