



mySchool **App**  
it's in your hands

# My School App

From Tuesday 19<sup>th</sup> March Biddick Hall Infants and Nursery School will no longer use ParentMail as a means of communication.

My School App has been set up and is now available for you to download on your mobile phone/device.

The app is very easy to use and will be our main method of communication going forward.

## **This session:**

Benefits of My School App

Initial set up

How to use

## **Benefits of My School App**

- Highly recommended by staff and parents at local schools
- Quick and easy way to communicate with parents/carers
- Lots of features to ensure you will be kept up to date with what is going on in school
- Free for you to download

# Initial Set Up

## Download

- Access the app store on your device
- Search for My School App
- Install and open on your device



## Register

- Open the app and search **Biddick Hall Infant & Nursery School**
- Select 'Register' and complete your information (Name, email address, contact number)
- Create a password (allows you to log in on other devices)
- Accept terms and conditions
- Confirmation email will be sent to enable access

# How to use

## Home Screen

Key dates – What is coming up/When

Latest News – Upcoming events/What has been happening in school

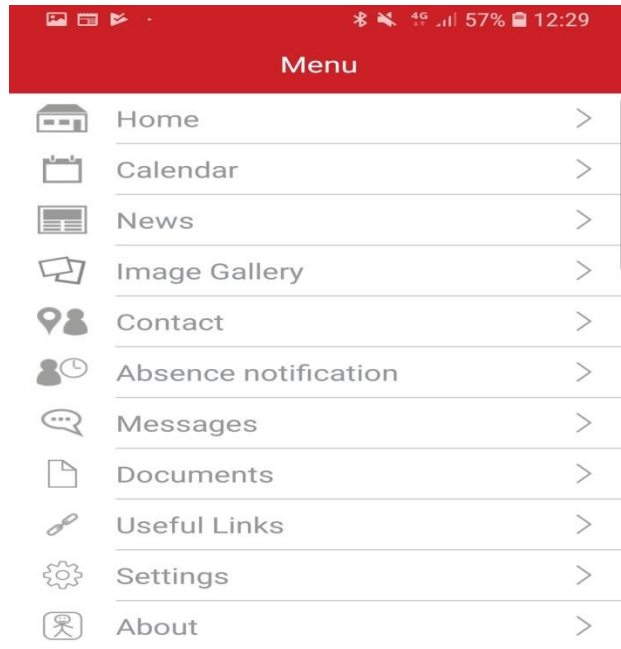


Click on the dates for further information.

Tabs across the bottom of the screen for News Calendar and Messages

## Menu

Gives you access to key areas of the app and additional information

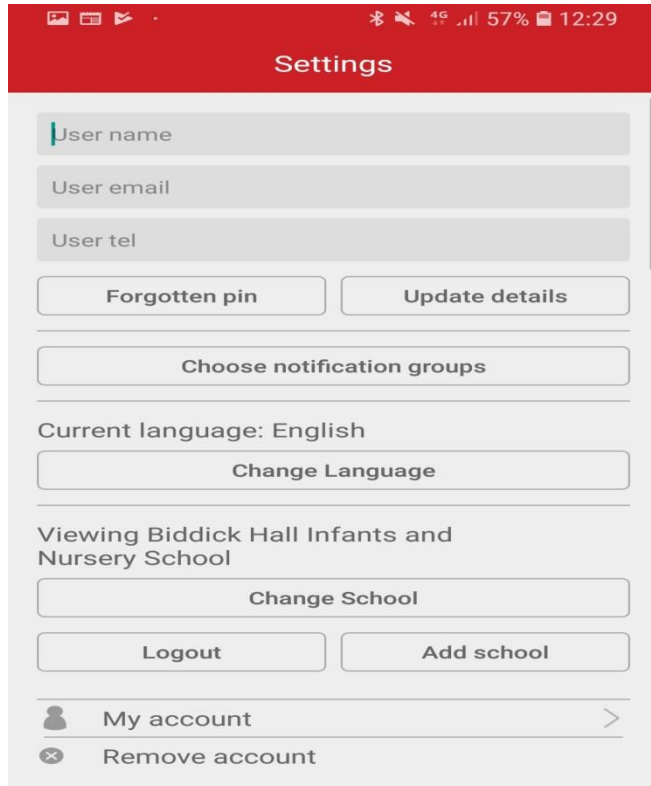


Absence Notification  
Image Gallery  
Contact Information  
Messages  
Documents



## Settings

The settings option allows you to personalise your app.



Amend your information

Choose notification group

Change Language

Add other schools



## **Additional Support**

- We are happy to help with the set up of this app on any phone/device you may have.
- Questions or queries - call into the office or contact us by phone 01914244859
- Feedback will be much appreciated



**Thank you for  
coming.**