



## Keelman's Way School

### **Respective Responsibilities for Pupils with Special Educational Needs and/or Disabilities.**

This Statement sets out, in summary form, the responsibilities of schools and their Governors and the Local Authority to make sure that the additional needs of pupils who have been identified as having Special Educational Needs (SEN) are met in a way that works for the pupil without too many meetings and paperwork.

It is accepted that parents and carers need to feel confident that schools have systems in place which make it possible for them to offer a flexible range of provision which is able to meet the individual needs of each and every one of their pupils. Parents want to be listened to, involved in decisions and respected. When children have additional needs and advice from outside agencies is needed, parents want to be fully involved and need to trust the school to respond to any need as quickly as possible.

By law, the Local Authority has to publish the arrangements for SEN, and further details are in the Local Authority Local Offer. Parents and carers of children and young people will be told that all schools receive funding in their budget to allow them to provide for pupils with SEN. The school has the freedom to make the necessary arrangements using existing staff or look for advice and support from outside the school.

When a child has SEN and/or a disability, the responsible body is required to fulfil the following duties. (Children and Families Bill 2013):

#### **Schools and Governors must ensure:**

- That they make strenuous efforts to make sure the necessary provision is put in place for any pupil who has SEN.
- That when the Head or a nominated Governor has been told by the Local Authority that a pupil has SEN, those needs are made known to everyone who is likely to teach or support that pupil.

- That teachers are aware of the importance of identifying and providing for any pupils who have SEN.
- That a pupil with SEN and/or a disability joins in the activities of the school together with other pupils, so far as is reasonably practical and, at the same time, allows the pupil to receive the special educational provision that the learning needs call for and there is efficient use of resources.
- That they report to parents on how the school's policy for pupils with SEN operates.
- That when the school feel that there is a need for additional training for staff, attempts will be made to put this in place.
- That the school will follow the guidance in the Code of Practice when carrying out its duties towards pupils with SEN.
- That the school will make sure that parents are informed of a decision by the school that SEN provision is being made for their child and, where appropriate, the pupil is involved in discussions about what is being put in place.

#### **Schools must:**

- Be aware that pupils with SEN will need additional support as they move between phases and prepare to be independent adults.
- Identify pupils who have SEN and make sure that they are provided for in line with the Code of Practice.
- Appoint a SENCO who is a qualified teacher.
- Invest in whole school training and targeted training for staff .
- Make sure that inclusive teaching and support is genuinely embedded in the school and that all teachers understand that they are "Teachers of SEN".
- Provide information on school arrangements for SEN to parents and governors.
- Consider what may be needed for future pupils with a disability.

#### **Governors must:**

- Appoint an SEN Governor who will oversee the arrangements for SEN in the school.
- Know how many pupils in the school have SEN.

- Know how much money the school gets for SEN and make sure that budget arrangements are in place to let the school fulfil the duties to provide for the pupils who have SEN.
- Review and approve the SEN Policy.
- Monitor the expenditure on SEN.
- Monitor the progress of pupils with SEN and make sure the provisions written in Statements and Single Plans are made.
- Make sure that SEN provision is part of School Improvement Plan.
- Publish on the school website the SEN Policy and a description of the arrangements and specialist provisions made in school for pupils with SEN.

Note

Parents can contact their local Parent Partnership Service for impartial information, advice and support in relation to their child's SEN and/or disability.

Contact details:

Phone - 0191 4246345

Email - [parentpartnership@southtyneside.gov.uk](mailto:parentpartnership@southtyneside.gov.uk)

### **Summary of Provision made by Schools.**

<p>1. All children and young people have a statement of Special Educational Needs</p>	<ul style="list-style-type: none"><li>• Head Teacher acts as SENCO.</li><li>• SEN Policy, with provision and practice in place.</li><li>• Accessibility Plan in line with Equality Act 2010.</li><li>• Information on Inclusion and SEN provided to <u>all</u> parents/carers.</li><li>• SEN Governor.</li><li>• SEN Development Plan.</li><li>• Inclusive ethos and curriculum.</li><li>• Assessment of: learning environment; grouping of children/young people; teaching styles; curriculum materials; individual children's/young people's physical, sensory, and cognitive barriers; children's/young people's social and emotional needs and other relevant circumstances.</li><li>• Additional and different provision such as individualised or small group planning.</li><li>• Increased use of ICT resources.</li><li>• Staff collaboration with specialists within the school and with outside agencies.</li><li>• Detailed planning incorporating specialist information.</li><li>• Individualised programmes.</li><li>• Classroom and small group support with high staff ratios.</li><li>• Environmental adaptations.</li><li>• Provision specified in Part 3 of a Statement of SEN or EHC Plan.</li><li>• Arranging the annual review of a Statement of SEN or EHC Plan and submitting recommendations to the LA.</li></ul>
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## **Local Offer for children with Special Educational Needs (SEN)**

We are a fully inclusive school who ensures that all pupils achieve their potential personally, socially, emotionally and academically in all areas of the curriculum (regardless of their gender, ethnicity, social background, religion, sexual identity, physical ability or educational needs). This document is intended to give you information regarding the ways in which we ensure we support all of our pupils, including those with SEN, in order that they can realise their potential. It may not list every skill, resource and technique we use in order to achieve this as these are continually developed and used to modify our provision to meet the changing requirements for individual pupils.

Children are identified as having SEN when their progress has slowed or stopped and the interventions; resources etc, put in place do not enable improvement. Once this occurs, we use specific need-based plans and pupil profiles which help support their development and speed up progress. Children with SEN at Keelman's Way School make good progress and achieve in line with other schools nationally. Other useful documents such as our SEN and Inclusion policy are available on the school website. If you would like further information about what we offer here at Keelman's Way School

Then please do not hesitate to contact us directly on 0191 4897480 or email [vscott2@keelmanswayschool.co.uk](mailto:vscott2@keelmanswayschool.co.uk)

## School entitlement offer to pupils with additional needs

Type of SEN for which provision is made at the school	Type of support
Communication and Interaction Needs:	<ul style="list-style-type: none"> <li>• Use of child friendly pupil profiles and needs-based plans involving pupils, parents and staff in the formulation, review and implementation of these documents.</li> <li>• Differentiated curriculum and resources</li> <li>• Visual timetables</li> <li>• Areas of low distraction</li> <li>• Support/supervision at unstructured times of the day.</li> <li>• Social skills programme/support including strategies to enhance self-esteem.</li> <li>• Small group targeted intervention programmes are delivered to pupils to improve skills in a variety of areas.</li> <li>• ICT is used to reduce barriers to learning where possible.</li> <li>• Strategies/programmes to support speech and language development.</li> <li>• Strategies to reduce anxiety/promote emotional wellbeing.</li> <li>• Support and advice is sought from outside agencies to ensure any barriers to success are fully identified and responded to.</li> <li>• Planning, assessment and review.</li> <li>• Access to teaching and learning for pupils with SEN is monitored through the schools self-evaluation process.</li> <li>• Teaching resources are routinely evaluated to ensure they are accessible to all pupils.</li> <li>• All school-related activities are evaluated in terms of their positive impact upon the learning success and inclusion of pupils with SEN.</li> <li>• Support staff are placed where needed throughout the school to ensure pupil progress, independence and value for money.</li> <li>• SENCO and specialist staff who can provide advice and guidance to staff.</li> <li>• All staff have completed, and will continue to receive, ongoing training in relation to meeting pupils' needs within the classroom.</li> </ul>

	<ul style="list-style-type: none"> <li>• Support is offered to families and they are signposted to services/organisations which may offer support/advice where appropriate, via the Local Offer.</li> </ul>
<p>Cognition and Learning Needs:</p> <p>All pupils with severe or profound and multiple</p>	<ul style="list-style-type: none"> <li>• Use of child friendly pupil profiles and needs-based plans involving pupils, parents and staff in the formulation, review and implementation of these documents.</li> <li>• Differentiated curriculum and resources.</li> <li>• Strategies to promote/develop literacy and numeracy.</li> <li>• Provision to support access to the curriculum and to develop independent learning.</li> <li>• Small group targeted intervention programmes are delivered to pupils to improve skills in a variety of areas, i.e. reading skills groups etc.</li> <li>• ICT is used to reduce barriers to learning where possible.</li> <li>• Support and advice is sought from outside agencies to ensure any barriers to success are fully identified and responded to.</li> <li>• Planning, assessment and review.</li> <li>• Access to teaching and learning for pupils with SEN is monitored through the schools self-evaluation process.</li> <li>• Outdoor learning and community participation runs throughout school, provision at all key stages.</li> <li>• Teaching resources are routinely evaluated to ensure they are accessible to all pupils.</li> <li>• All school-related activities are evaluated in terms of their positive impact upon the learning success and inclusion of pupils with SEN.</li> <li>• Support staff are placed where needed throughout the school to ensure pupil progress, independence and value for money.</li> <li>• Fully qualified/trained SENCO who can provide advice and guidance to staff.</li> <li>• All staff have completed, and will continue to receive, ongoing training in relation to meeting pupils' needs within the classroom.</li> <li>• Behaviour and anti-bullying policies are evaluated on a regular basis with a focus on the impact upon pupils' with SEN.</li> <li>• Support is offered to families and they are signposted to services/organisations which may offer support/advice where appropriate, via the local Offer.</li> </ul>
<p>Behavioural, Emotional and Social Development:</p>	<ul style="list-style-type: none"> <li>• The school ethos values all pupils.</li> <li>• Behaviour management systems in school are based upon encouraging pupils to make positive</li> </ul>

	<p>decisions about behavioural choices.</p> <ul style="list-style-type: none"> <li>• The schools behaviour policy identifies where reasonable adjustments/changes can be made to ensure the need for exclusion is kept to a minimum.</li> <li>• Risk assessments are used and action is taken to increase the safety and inclusion of all pupils in all activities.</li> <li>• The school provides effective pastoral care for all pupils.</li> <li>• Support staff are placed where needed throughout the school to ensure pupil progress, independence and value for money.</li> <li>• Support and advice is sought from outside agencies to ensure any barriers to success are fully identified and responded to.</li> <li>• Small group targeted programmes are delivered to pupils to improve social skills and emotional resilience.</li> <li>• Outdoor learning is used to offer a different approach to the curriculum, which supports children with social, emotional and behavioural needs.</li> <li>• There is a nurture group at lunch times/break times to support vulnerable pupils.</li> <li>• Access to information and support is available within school for behavioural, emotional and social needs.</li> <li>• Support is offered to families and they are signposted to services/organisations which may offer support/advice where appropriate, via the Local Offer.</li> </ul>
<p>Sensory and Physical Needs:</p> <p>e.g.</p> <ul style="list-style-type: none"> <li>• Hearing/Visual Impairment</li> <li>• Multi-sensory impairment</li> <li>• Physical and Medical Needs</li> </ul>	<ul style="list-style-type: none"> <li>• Advice and guidance from the Local Authorities Sensory Impaired Service is sought and acted upon to ensure barriers to success are reduced or removed.</li> <li>• ICT is used to increase access to the curriculum.</li> <li>• Provision to support access to the curriculum and to develop independent learning.</li> <li>• Support staff are placed where needed throughout the school to ensure pupil progress, independence and value for money.</li> <li>• Advice and guidance is sought and acted upon to respond to pupils who have significant medical needs.</li> <li>• Access to Medical Interventions.</li> <li>• Access to school nurse at all times.</li> <li>• Access to strategies/programmes to support Occupational Therapy/Physiotherapy.</li> <li>• Support with personal care if and when needed.</li> <li>• Staff receive training to ensure they understand the impact of a sensory need upon teaching and learning.</li> <li>• Staff understand and apply the medicine</li> </ul>

	<p>administration policy.</p> <ul style="list-style-type: none"><li>• Staff complete necessary training in order to offer advice and guidance to staff about the needs of pupils.</li><li>• The school works hard to ensure that parents/carers are able to work in partnership with them to support their children.</li><li>• Support is offered to families and they are signposted to services/organisations which may offer support/advice where appropriate, via the Local Offer.</li><li>• All entrances to the school allow wheelchair access.</li><li>• The school has disabled toilets/facilities</li></ul>
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